

# OFFICE OF THE NOTIFIED AREA COUNCIL, KHARIAR



AT/PO- KHARIAR, Dist- NUAPADA, PIN-766107

OFFICE PH.NO- 06671-224294

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Letter No. \_\_\_\_\_ / Date. \_\_\_\_\_

Paste  
Passport Size  
Photo  
Here

Apply for New / Renewal: - ..... Year .....

## TRADER DETAILS

Trader First Name ..... Middle Name ..... Last Name .....

Age ..... Father's Name ..... Trader Ward No. ....

Present / Permanent Address .....

.....

.....

Country: - ..... State: - ..... District: - ..... PIN .....

Land Phone No. (If available):- ..... Mobile No. \*\*:- .....

Identity Proof: - ..... ID Number: - .....

## TRADE DETAILS

Firm Name\*\*:- .....

Purpose of License\*\*:- .....

Type of Trade\*\*:- .....

Period for which License is required .....

Ownership of the proposed Trade Site  
(Please tick in the appropriate Box):-

Self

Rent

## PLACE OF BUSINESS

Holding No.\*\* ..... Holding No. Status ..... Revenue Mouza .....

Address Details .....

.....

.....

Country\*\*:- ..... State\*\*:- ..... District\*\*:- ..... PIN .....

Plot No. .... Trade Ward No.\*\* .....

## ADDITIONAL DETAILS OF BUSINESS

Commencement Date\*\*:- .....

Owner of Trade Site\*\* ..... Plinth Area Proposed (Sq. ft.)\*\* .....

Number of Workers\*\* ..... Phone No. (If available):- ..... Mobile No. :-.....

Working Hours from (24 Hrs. AM/PM) \*\* ..... Working Hours To (24 Hrs. AM/PM) \*\*.....

**DECLARATION**

*I / We hereby declare that all the above information given by me / us as per U/S - 290 of Odisha Municipal Act - 1950 is true to the best of my / our knowledge & belief.*

Date: -

Place: -

N.B.:-

*Signature / Thumb impression of Trader  
(with Seal & Date)*

(i) \*\* marks indicate the Mandatory portion for fill up the Application details.

(ii) Submit Xerox copy of ID proof (Voter ID/ Aadhar Card/PAN Card/Driving License/Ration Card/Bank Pass Book) etc.

(iii) Submit Xerox copy of Address Proof.

(iv) Two Pass port size Photograph.

(v) Recent Holding TAX paid Receipt.

<b>OFFICE USE ONLY</b>		<b>Signature (With Seal &amp; Date)</b>
1.	Application No.:- ..... Trade License No.:- .....	
2.	Processing fees vide MR No.:- ..... / dtd.:-.....	
3.	Inspection Report: - ..... Inspection By: - (With Designation) ..... Inspection Date: - .....	
4.	Deposit Amount in Rs. .... Vide MR No. .... Date .....	
5.	Checked By: - (With Designation) .....	
6.	Issued By: - .....	