



OFFICE OF THE NOTIFIED AREA COUNCIL, KHARIAR

AT/PO- KHARIAR, Dist- NUAPADA, PIN-766107

e-mail- khariarn.hud@ori.nic.in, khariarnac@gmail.com

Letter No. 211 / NAC KHR

Dated 19-01-2024

Notice Inviting Tender

Sealed tenders, in conformity with the detailed tender call notice in two bid system are invited from the intending registered Firms/ Entrepreneur/ NGOS/ private companies having eligibility criteria as mentioned in technical bid for execution of work as noted below so as to reach the Executive Officer, Khariar NAC through registered post/speed post/courier only up to 5.00 PM on dtd. 30.01.2024.

The Tender documents can also be downloaded from the website <http://www.nuapada.nic.in> from dt.20.01.2024 to 26.01.2024 up to 5.00 PM. The paper cost amounting to Rs.10,000/- with GST should be submitted in a separate envelope marked "Cost of Bid document down-loaded from the website" along with the bid document. The technical bid of the two bid tenders will be opened at 11.00 AM on dt. 31.01.2024 in presence of bidder or their authorized representatives, who may be present at the time of opening of the tenders. Khariar NAC will in no way, be responsible for any delay in receipt of the tender document. The financial bid of those, who have qualified in technical bids, shall be opened at 3.30 PM on dtd.31.01.2024 in presence of bidders.

Sl. No.	Name of the work	Period of contract	Cost of bid document (Non refundable)	EMD
01	Supply of Man-power for sanitation work in NAC, Khariar	Two year	10,000.00	03 % of Quoted value for one year

The tender must be accompanied with all the attested photo copies of qualifying documents as mentioned in eligible criteria & the required EMD in shape of Demand Draft/TDR from any scheduled bank drawn in favour of the Executive Officer, NAC, Khariar along with the cost of the Tender Paper (non refundable) in shape of demand draft from any scheduled bank drawn in favour of the Executive Officer, NAC, Khariar separately failing which the tender shall be rejected out-rightly.

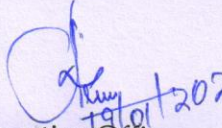
The authority reserves the right to reject any or all the tender without assigning any reason thereof.


Executive Officer
Notified Area Council
KHARIAR

Memo No. 212 /

Dated 19-01-2024 /

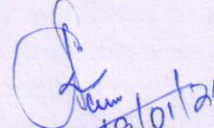
Copy forwarded to the Deputy Director (Advertisement) & Deputy Secretary to Govt., I & P.R. Department, Odisha, Bhubaneswar with a request to published in 03 no. of leading Odia daily news paper, ^{within minimum cost & size.} at an early date for wide circulation. Complimentary copies of the Newspapers containing invitation for Bids (IFB) may please be sent to this office for reference and record.


Executive Officer
Notified Area Council
KHARIAR

Memo No. 213 /

Dated 19-01-2024 /

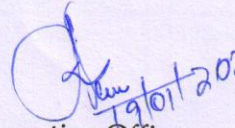
Copy to District Informatics Officer, Nuapada for information and necessary action. Which is requested to flash this notice in the Govt. website at NIC, Nuapada District.


Executive Officer
Notified Area Council
KHARIAR

Memo No. 214 /

Dated 19-01-2024 /

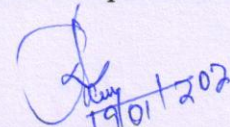
Copy to Office Notice Board/ Khariar NAC website for wide publication.


Executive Officer
Notified Area Council
KHARIAR

Memo No. 215 /

Dated 19-01-2024 /

Copy submitted to the PA to Collector, Nuapada/Additional District Magistrate, Nuapada/ Sub-Collector, Nuapada/ Project Director, DRDA, Nuapada/ Block Development Officer, Khariar/ Executive Engineer, PH Division, Khariar/ Tahasildar, Khariar for favour of kind information with a request to hang this Notice in their office Notice Board for wide publicity.


Executive Officer
Notified Area Council
KHARIAR

OFFICE OF THE NAC

KHARIAR

TENDER PAPER

(TECHNICAL BID)

FOR

***SUPPLY OF MANPOWER FOR
SANITATION WORKS***

Signature of the Bidder.

NOTIFIED AREA COUNCIL:KHARIAR

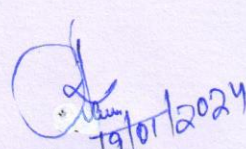
Detailed Tender Call Notice

Name of the work	:	Supply of Manpower for the Sanitation Work.
E.M.D	:	3% of the quoted value for one year.
AGENCY	:	As per eligibility criteria.
Period of contract	:	02 (Two Year)
Cost of Bid document	:	Rs. 10,000.00 (With GST)
Available of Bid document	:	20.01.2024 to 26.01.2024 www.nuapada.nic.in
Last Date of receipt of filled up bid document	:	Up to 5.00 PM of 30.01.2024
Date of Opening of Technical Bid	:	11.00 AM on 31.01.2024
Date of Opening of Financial Bid	:	3.30 PM on 31.01.2024

Signature of the Bidder.

GENERAL TERMS AND CONDITIONS

01. The bidders are required to inspect and assess the entire geographical area as per annexure-I of before quoting their rates of the Labour charges for sweeping, bush cutting, drain cleaning, The cost of documentation like taking of photograph etc will be borne by the agency.
02. The Bidders are expected to examine all the instruction, terms and specification in the bid documents, Failure to furnish all information as per the bid document & submission of bids not substantially responsive to bid document in every respect will be at bidder's risk and shall result in rejection of the bid.
03. The bid is meant for carrying out the work for a period of two year, Khariar NAC shall have the liberty to float any comprehensive contract during the currency of the contract period & no party will have right to challenge it.
04. Khariar NAC shall have the right to terminate the contract on the ground of improper performance and violation of any of the terms of the contract without assigning any reason thereof by giving 15 days prior notice.
05. Conditional and incomplete bid is liable for rejection.
06. Letter of authorization for representing the registered firm/entrepreneur/Private company/NGOs and to sign the bid document should be enclosed along with the bid document.
07. Bids containing overwriting, additions, alternation, erasures, obliteration and other discrepancies should be properly attested on all corrections made by them.
08. The bidders shall sign every page of the tender documents before submitting the same with closed & sealed envelope.
09. The Bidders should quote rates both in figures and in words, wherever is there is a difference between the rate quoted in figures and words, the rate quoted in words will be taken as correct.
10. All the documents furnished by the bidders are subject to verification from the issuing authority. In case any manipulation is found, the EMD & Performance guarantee will be forfeited and steps shall be taken for black listing of the bidder.


**Executive Officer,
Executive Officer
Notified Area Council
KHARIAR**

Signature of the Bidder.

ANNEXTURE-I
(PACKAGE-I, KHARIAR)

Ward No.	Area of the wards
1	ALL WORD OF NAC AREAS.
2	N.H FROM MISSION HOSPITAL TO JAIKA & RANIPUR PETROL PUMP.
3	ALL S.H IN NAC AREAS


19/01/2024
Executive Officer,
Executive Officer
Notified Area Council
KHARIAR

Signature of the Bidder.

SCOPE OF WORK

A. (1) Sweeping :

(A) Sweeping of all the roads, lanes, & Cleaning of all Drains of entire ward on the NAC is to be made daily. Domestic refuses shall have to be collected daily from all households, shops, kiosks and vending zones. The MSW generated from road sweeping are to be accumulated in the dustbins/garbage bins placed on the road side and temporary collection points identified by Khariar NAC from which daily lifting is to be made by this NAC by using the Manpower of agency engaged for the sanitation work.

(B) Night Cleaning should be made in the marketable area & Bus stand area which is a mandatory condition in the sanitation work.

(C) The cleaning of road including lanes and by lanes will be done twice a day from 5.00AM to 10.00 AM. & 3.00 PM. to 6.00 PM as per the direction of Executive officer NAC.Khariar.

(2) Cutting of bushes & Cleaning of Drains:

The bushes & shrubs from roadside berms and conservancy lanes are to be cleaned by the agency. The roadside drains are also to be cleaned i.e. removal of polythene, paper, foreign materials and other floating materials to avoid choking of the drains. The executing agency after daily collection shall have to ensure complete removal of entire solid wastes from the specified areas to the full satisfaction of the officer-in-charge from KHARIAR N.A.C., and in case, the agency does not comply to the instructions of the officer-in-charge of KHARIAR N.A.C., the later may engage any other agency for removal of such solid wastes which has not been collected by the executing agency and in such a case, the cost of collection and removal through the other agency shall be recovered from the bills of the original executing agency.

(3) Brief description to other scope of works

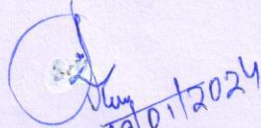
(a) On the occasion like holding of Mela, exhibitions, festivals and during the visit of dignitaries, the bidder shall initiate extra effort in cleaning the area concerned as a routine work without any extra financial implications. In the event of bidder failing to successfully clean all or part of allotted work, NAC may deploy laborers to carry out work of important nature as appears to the authority at NAC, and all expenses incurred thereto shall be deducted from the subsequent regular monthly bill raised by the bidder / security deposit. Failure to comply the condition may lead to rescission of contract on serving due notice by the authority at NAC, KHARIAR

Signature of the Bidder.

(b) The agency is to ensure that, the laborers engaged in the sanitation work should not engage themselves during working hours as specified above in order to see that the sanitation work of the NAC is not hampered.

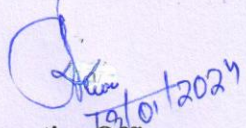
(3) The Municipal Solid Waste includes the following.

1. Garbage arising from street sweeping and cleaning of drains.
2. Domestic refuses.
3. Garbage from roadside dustbins.
4. Garbage accumulated at temporary collection points identified by Khariar NAC.
5. Garbage generated from bush and grass cutting from road side beams and conservancy lanes.


Executive Officer,
Executive Officer,
Notified Area Council
KHARIAR

(B) Submission & Opening of Tender.

The Tenders shall be prepared and submitted separately in sealed envelopes in two parts. Viz, Part-I Part-II clearly indicating on the covers **PART-I (Technical bid should contain all relevant documents/papers of tender including cost of Tender Paper, EMD, Solvency Certificate, Experience Certificate, PAN Card, GST Certificate, Labour License, Valid EPF & ESI Cetificate) & Part-II (Financial bid)**. The cover shall be super scribed "Tender for the work **"Supply of Manpower for the Sanitation Work"** and addressed to the Executive Officer, Khariar NAC. The envelope containing the technical bid and financial bid should also be superscribed accordingly. The full name, postal address, e-mail address and telephone number of the bidder shall be written on the bottom of the left corner of the sealed envelope. The financial bids of those bidders already qualified in technical part will only be opened for final evaluation.


Executive Officer,
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Notified Area Council
KHARIAR

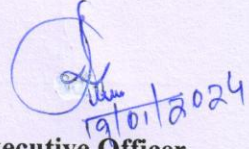
Signature of the Bidder.

Eligibility Criteria and General Instructions to Tenderers

The Technical Bid Shall be accompanied with attested photo copy of the Following requisite documents failing which the bid shall be rejected out rightly.

1. Credibility and experience certificate issued from the concerned Authority /Employer of a Govt./ULB/PSU of repute at least for 3 (three) years under whom the work is done for performing the similar nature of work i.e. Sweeping of streets, cleaning of drains, transporting of MSW.
 2. Average annual financial turnover for similar nature of work to the tune of Rs.300, 00, 0000.00 (Three Crores only) during last three financial years.
 3. Valid Firm/NGO/Trust/Registration Certificate
 4. PAN Card.
 5. Up-to date GST clearance certificate.
 6. EPF Registration Certificate ESI Registration Certificate
 - 7 OHSAS 18001: 2007, ISO 14001: 2015, ISO 9001: 2015, ISO 45001:2018 Certificate.
 - 8 Single work compilation certificate of Rs.(1 .5 Core)
 - 9 Balance sheet, P & L Account and report for last consecutive three years
 - 10 IT return for last three years
 - 11 Valid labour license under contract labour minimum 200 nos labour.
 - 12 Valid & up-to-date EPF Challan for last three months.
 - 13 EMD 3% of the Annual quoted value.
 - 14 Solvency certificate to the tune of Rs.50 lakhs through bank guaranty in favor of EO NAC KHARIAR.
 - 15 Last Worked Experience in Govt Agency /Other Agency for same Category of Work.
 - 16 If having any Certificate of Appreciation/Satisfactory Performance Certificate.
- Technical Bid & Financial Bid separately in two envelopes is put in to another envelope with super scribe as "Tender for Supply of Manpower for sanitation service"
- 17 The Authority reserves the right to cancel or reject the quotation without assigning any reason thereof.
 - 18 An Affidavit to be submitted by the bidder to the effect that the agency has not been blacklisted and no criminal case/Judicial Proceeding is pending against the Agency as well as not terminated any Gov. or Private authority.

Signature of the Bidder.


Executive Officer,
Executive Officer
Notified Area Council
KHARIAR

CHECK LIST

Sl. No	List of documents	Details of document	Should be left blank for office use only
1	2	3	4
1	Certificate of Registered Firm/Entrepreneur/N.G.O./Private Company		
2	PAN Card		
3	Up-to date GST clearance certificate		
4	Valid three Month EPF Challan carries about 100 Nos. of Staff		
5	Valid Labour license under contract labor (Regulation and abolition) Act,1970.		
6	Solvency certificate to the tune of Rs.20 lakh in favour of the registered firm/Entrepreneur/NGOs/Private Company issued from Revenue Deptt. Govt. of Orissa/Bank guaranty.		
7			
9	Credibility and experience certificate issued from the concerned Authority/Employer of a Govt./ULB/PSU of repute at least for three years under shom the work is done for performing the similar nature of work i.e sweeping of streets. Cleaning of drains, transportation of MSW		
10	Average Financial turn over to the tune of Rs.100 lakhs of work during last three financial year and its audit		

Signature of the Bidder.

	report audited by C.A.		
11	Valid & Up-to-date last three month EPF & ESI Challans caries 300 Nos. of workers.		
12	EMD Furnished		
13	Performance guarantee		

- i) Total no of corrections:
- ii) Total no of Over writing:
- iii) Total no of Interpolation:

(Full signature of Bidder)

Name of Agency:

Address of the Agency:

Contact No:

Land Line No:

Mobile No:

Signature
Executive Officer,
Executive Officer
Notified Area Council
KHARIAR

Signature of the Bidder.

KHARIAR N.A.C

TENDER PAPER

(FINANCIAL BID)

Part-II

FOR

***SUPPLY OF MANPOWER FOR
SANITATION WORKS.***

WARD NO. (01 TO 13)

Signature of the Bidder.

FINANCIAL BID FORM

Khariar NAC

(No documents should be enclosed in this Bid Form)

Sl. No	Job Description	Quantity	Unit
1	2	3	4
1	Providing Manpower for Cleaning & Sanitation work.	One item as per scope of work	
	Rate in words:		
	Rate in figures:		

(One item of work only)

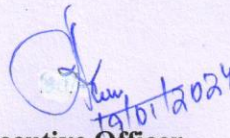
TO BE FILLED BY THE TENDERER

No. of correction:

No. of interpolation:

No. of overwriting:

Signature of the Bidder.


Executive Officer,
Executive Officer,
Notified Area Council
KHARIAR